

TERREBONNE PARISH

I.

ACTION PLAN: ONE-YEAR USE OF FUNDS AND FOURTH YEAR PRIORITIES

I. ACTION PLAN: ONE-YEAR USE OF FUNDS AND FOURTH YEAR PRIORITIES

A. DESCRIPTION OF USE OF FUNDS

This section describes the planned use of funds for FY2003 that Terrebonne Parish receives as an entitlement and formula HUD grant recipient. Each project to be funded is summarized in the "listing of proposed projects" that follow this part (the "Proposed Project" forms are HUD standardized Community 2020 program forms that are used by all HUD entitlement communities). The proposed projects total \$2,050,204 in community development and housing funds that include the two primary HUD programs listed below:

CDBG	\$1,534,000
HOME.....	\$516,204
TOTAL	\$2,050,204.

The Parish’s First Time Homeowner Program in 2000 leveraged approximately \$1,530,000 in private loan funds to make 27 loans available to new homeowners. This resulted in a 7 to 1 leveraging of private to public funds. The same or similar ratio is expected in each year of the Five Year Consolidated Plan, including year 2003. Participating lenders, all with offices in Terrebonne Parish will include: Whitney Bank, Synergy Bank, Regions Bank, Teche Federal Savings Bank, and South Louisiana Bank. Upon approval, other lenders will be added to the list of participating lenders.

As can be seen from each project description, the Parish plans to use the CDBG & HOME funds for a variety of important projects, all of which primarily benefit low-to-moderate income persons throughout the Parish.

Project funds are further broken down by community development categories:

<u>Category</u>	<u>Dollar Amount</u>	<u>Percent of Total</u>
Housing Rehabilitation Project Costs Replacement Housing and Clearance	877,100	42.8%
First Time Homebuyers CHDO Loans	284,584	13.9%

Community Infrastructure Sewer Improvements	300,000	14.6%
Public Services Literacy, Head Start Operations, Homeownership Training and Counseling, Homeless Assistance Services, Safe Passage Program YouthBuild, Economic Development	230,100	11.2%
Administration	358,420	17.5%
TOTALS	\$2,050,204	100.0%

SUMMARY OF OBJECTIVES FY 2003:

HOUSING REHABILITATION BENEFICIARIES: It is projected that housing rehabilitation funds will benefit approximately 25 households from throughout Terrebonne Parish during FY 2003. All of these households will be low-to-moderate income with very low- income households being a priority.

Local minority contractors aided by Terrebonne Parish Consolidated Government rehabilitation crews, will primarily perform housing rehabilitation on 25 units. Each home will be brought up to Section 8 housing quality standards. This activity addresses in part those priorities summarized in Section III. of the Five Year Consolidated Plan relating to affordable housing as a housing and community development strategy.

REPLACEMENT HOUSING: Through the Housing Rehabilitation Program, if it is determined that a home is beyond repair or repairs would exceed the allotted amount to bring it up to code, the home will be demolished, resulting rubble will be removed, and the structure will be replaced. Very low to low income owners living in substandard housing with housing costs exceeding 50% of household income and hard to house large families (3 or more minor children) living in substandard housing and having a household income of less than 50% of parish median income were identified as high housing priority needs in the Five Year Consolidated Plan (Section III, C.1., pg.48-50). These groups will be targeted to benefit from the anticipated four (4) units to be provided through this program. This strategy fosters affordable decent housing.

CLEARANCE: Demolition of five (5) abandoned and deteriorated housing units unable to be rehabilitated and removal of the resulting rubble. Demolition and clearance through code enforcement is listed as a priority housing strategy in the Five Year Consolidated Plan (Section III., 1. C. p. 47, p. 48). No new funds will be provided for clearance as existing funds are being used for this program.

FIRST TIME HOMEBUYERS: The First Time Homebuyers Program (HOME funds) will benefit approximately 25 households from throughout Terrebonne Parish. The Five Year Consolidated Plan, (Section III., 1.C.,p.48, p.50) identifies this program as a high priority housing strategy. Low income families that are 51% to 80% of median family income, who are renters and who are now living in substandard housing were identified as a high priority for this program in the Five Year Consolidated Plan (Section III.,1.C. p. 48). In an attempt to address the affordable housing needs of these low and very low income families, subsidies of up to \$14,500 will be provided to families in order to help them qualify for homeownership loans from local banks. Subsidies will be provided on the basis of a deferred loan to each qualifying applicant and the subsidy may be used for down-payments, closing costs, and rehabilitation CHDO Loans only, in order to achieve Section 8 Housing Minimum Property Standards where necessary.

Participating lenders in this program will include Whitney, Synergy, Regions Bank, Teche Federal, Hibernia Bank, and South Louisiana Bank, all with offices within Terrebonne Parish.

COMMUNITY INFRASTRUCTURE: During FY 2003, Terrebonne Parish has committed all of its infrastructure funds(\$300,000) for the extension of the main sewer system line in the community of Gibson. To insure proper functioning of the sewer system, a lift station and necessary gravity lines will be included in the project. The proposed public infrastructure improvements will be of primary benefit to 20 lower income households, thus reducing the public health hazard for the targeted area. These public infrastructure improvements address in part those needs identified in Section III. of the Five-Year Consolidated Plan relating to the priority non-housing community development strategies.

PUBLIC SERVICES: Approximately \$230,100 in CDBG funds will be used for public service activities during FY 2003. These funds will be budgeted towards several activities, including literacy, Head Start, homeowner training & counseling, homeless assistance services, safe passage, YouthBuild and economic development. Specific details of these services and activities are as follows:

LITERACY PROGRAM: The Parish budgets \$26,100 in CDBG funds to support the Project Learn program. This program uses the Laubach system of learning to teach low-income individuals to read and write. During FY 2003, Project Learn will benefit approximately 110 low-income people throughout the Parish. This program addresses in part the strategy defined in Section III of the Five Year Consolidated Plan, relating to priorities for Public Service.

HEAD START PROGRAM: Child care development activities as they relate to lower income persons and those living in public housing is identified as a high priority non housing strategy in the Five Year Consolidated Plan (Section III., 1.C. p.60, p.61). The Head Start activity will utilize \$47,000.00 in funds, which will be used in payment of a

lease to house two classrooms for FY 2003. This program addresses in part Section III of the Five Year Consolidated Plan relating to priorities for Public Service.

HOMEOWNER TRAINING & COUNSELING: Through a partnership with Catholic Social Services, the Parish is using CDBG funds to help train potential homeowners for new home purchases. The Parish provided no new funds this year since existing funds were still being used for this program by Catholic Social Services.

These activities address in part those priorities summarized in Section III. of the Five-Year Consolidated Plan relating to the housing and community development strategy.

HOMELESS ASSISTANCE SERVICES: Approximately \$60,000 in CDBG funds will be used as a local match for State Emergency Shelter Grant Funds granted to the Parish to operate its Homeless Shelter. The shelter will provide assistance for 60 homeless people during FY 2003. This program in part addresses Section III. of the Five Year Consolidated Plan relative to priorities for the Homeless.

SAFE PASSAGE PROGRAM: In the non housing community needs and priorities list (Table 9, p.74)of the Five year Consolidated Plan, transportation was given a high priority. It was also identified as a high priority strategy in an effort to combat poverty by providing transportation assistance to help lower income persons obtain employment (Section III, 1.C.,p.61, Five Year Consolidated Plan). This program purchases bus passes for low to moderate-income persons. The passes will provide transportation to work, school, medical facilities and various other destinations. The \$50,000 in funds is expected to provide bus passes for approximately 5000 people during the FY 2003. This program, also known as Public Transit, addresses in part Section III. of the Five Year Consolidated Plan.

YOUTHBUILD: Funded at \$47,000 for FY 2003, this program targets lower income, disadvantaged high school drop out youths ages 16-24. It is a multi-faceted program consisting of the following components:

1. Education – Off site academic classes are provided for participants. The goal is to have these youths receive a G.E.D. or to achieve a two level increase in educational basics.
2. Job Training Skills – Carpentry skills are gained through technical school training. On site housing construction, and rehabilitation work.
3. Leadership Development – The leadership activities involve community interaction, mentoring, and counseling.
4. Support Services - Participants are provided with case management, childcare Assistance, transportation, and job placement through non-profit organizations, the Work Connection and Catholic Social Services.

It anticipated that 10 participants will have completed the program by December 31, 2003. This program addresses in part Section III. of the Five Year Consolidated Plan relating to priorities for Economic Development.

ECONOMIC DEVELOPMENT: Two strategies will be used in Economic Development to stimulate the economy.

No new funds will be provided to the micro loan program. It will utilize existing CDBG funds to provide business loans to low to moderate disadvantaged individuals. Recipients must agree that 60% of its workforce will be low to moderate-income persons. With a cap of \$25,000 per business, it is anticipated that 2 businesses will participate in this program.

The CDBG Program Income funds will generate approximately \$44,800 to stimulate the economy in designated target areas. The primary focus will be the creation of jobs that require the attainment of skills or managerial expertise. These jobs will benefit low to moderate-income households, and minority households. It is estimated that 5 jobs will be created during FY 2003. Job support programs will be coordinated with the Work Connection Program, Nicholls State University, and the State Vo-Tech Schools. This program addresses in part Section III. of the Five-Year Consolidated Plan relating to priorities for Economic Development.

B. GEOGRAPHIC LOCATIONS OF ACTIVITIES

It is important to the Terrebonne Parish Consolidated Government that community development activities benefit residents and areas throughout Terrebonne Parish. Since CDBG and HOME funds are legally targeted to benefit primarily very low- to low-income persons, these funds are expended in such a way as to benefit those groups. Funds are budgeted either for site- specific projects or for projects that directly benefit targeted populations that may live throughout the Parish. Generally non-federal funds provided by the Parish may be budgeted to fund needed projects that may not benefit primarily very low- to low-income persons. The attached Map following this section shows the locations of FY 2003 community development projects. The chart below indicates whether proposed FY 2003 projects that are a part of this Action Plan benefit site specific locations or general Parish-wide locations.

PROJECT NAME (and Census Tract)	PARISH-WIDE OR SITE SPECIFIC	PRIMARY BENEFICIARIES
Gibon Sewer Improvements (C.T. 00016)	site- specific	residents within project area
Housing Rehabilitation, Replacement Housing, Clearance (all C.T.)	parish-wide	direct benefit to qualified applicants

First-time Homebuyers (all C.T.)	parish-wide	direct benefit to qualified applicants
Parish Literacy (all C.T.)	parish-wide	direct benefit to qualified applicants
Head Start Operations (all C.T.)	parish-wide	direct benefit to qualified applicants
Homeless Assistance (all C.T.)	parish-wide	direct benefit to qualified applicants
Safe Passage (all C.T.)	parish-wide	direct benefit to qualified applicants
YouthBuild (all C.T.)	parish-wide	direct benefit to qualified applicants

Many of the proposed TPCG community development projects are not directed at one geographic area. However, these projects may benefit any individual or family within any area of Terrebonne Parish as long as those applicants are determined eligible for services. In this way all direct beneficiaries will be low to very low income families because of the programmatic eligibility standards. This direct benefit approach may not apply to several site-specific projects, which may benefit all residents along a street, or within a certain subdivision. Certain numbers of those residents may be above the low to moderate income limits but the residents benefiting as a group must be at least 51% low to very low income.

Although Terrebonne Parish Consolidated Government funds most of its activities in parish-wide projects; efforts are made to target activities in geographic areas with concentration of minority populations. Through the HOME program, funding is provided to Community Housing and Development Organizations that are presently focussing on projects located in areas with a concentration of minority individuals and families.

Amendments to the Consolidated Plan or to the Citizen Participation Plan will only take place after public input. This will allow local citizens and interested groups continual access to the progress of the Consolidated Plan and to any changes proposed. All documents related to program progress will be available for review by the public so that the public may also monitor the progress of the Parish's attempts to implement the Consolidated Plan.

Of primary importance to monitoring of the Plan over a one-year or five-year period is the preparation of the ANNUAL PERFORMANCE REPORT and the ANNUAL ACTION PLAN. These two documents will provide evaluative data that will allow any person, as well as the Department of Housing and Human Services, to gauge the progress

of the Consolidated Plan. Based upon these reports, the Parish may have to modify goals, timetables, and budgets accordingly. The PERFORMANCE REPORT will be a tool used by the Parish in analyzing each project in relationship to written priorities.

C. MEASURABLE INDICATORS OF PROGRESS IN ANNUAL PLAN

The primary tool for measuring the Parish's progress toward the priorities of the five-year Strategic Plan elements included in this Consolidated Plan is the CAPER (Consolidated Annual Performance and Evaluation Report). The CAPER prepared each year by Terrebonne Parish will be used to measure long term performance and timely expenditure of funds by the Parish and other local organizations in line with the goals and objectives stated in the 5 year plan and one year Annual Plan. The CAPER will also indicate the number of families or persons assisted through various projects.

The Parish CDBG and HOME staff will begin having regularly coordinating meetings that are required of all applicable staff and sub-recipients. These meetings will be used to set timeliness goals and tasks for each activity, and to report progress towards the completion of each task. In this manner, the Parish will more closely monitor steps, actions, and tasks to be completed within designated schedules. Through its strategy also, compliance with objectives and regulations can be monitored on a continuing basis throughout the year. Minutes will be kept of each meeting in order to refer back to them. Each program administrator, such as those responsible for the implementation of the local, CDBG, HOME and Section 8 programs, will prepare periodic written evaluations of their programs detailing specific activities and accomplishments as they relate to stated priorities, goals, and target dates. The annual CAPER report will summarize the progress made by the Parish each year. Public notices will be placed in the newspaper to allow the public to review the CAPER.

D. CPD CONSOLIDATED PLAN; LISTING OF PROPOSED PROJECTS

This section represents the proposed CDBG and HOME projects and funding adopted by Terrebonne Parish as part of their Consolidated Plan. The format of the projects is based upon the standard Community 2020 forms provided by HUD in the Community 2020 data. Parish staff entered the information, which it thought accurately answered the questions asked in the standard forms. The Community 2020 custom-designed software program automatically assigned project ID numbers to each proposed project, of which there are twelve (12). The totals of the project budgets \$2,050,204 will be the same as the total federal funds requested in the two 424 forms that are part of this Annual Action Plan for FY 2003.

E. ACTION PLAN

1. RELATIONSHIP TO ANTI-POVERTY STRATEGY

A jurisdiction's anti-poverty strategy relates to its programs and policies that help reduce the number of households with income below the poverty line or that help reduce the effects of poverty on families. In Terrebonne Parish, the U.S. Census has estimated that there are approximately 19,600 persons that live below the poverty level. It is estimated that the programs described in this year's annual plan will impact approximately 6200 persons, or 32 percent of these individuals. This impact is based upon the estimated number of poverty level households assisted through public housing, home ownership loans, literacy programs, childcare, youth programs, Section 8 subsidies and tenant based rental assistance, code enforcement, housing counseling, public improvements, and housing rehabilitation. Many families contain several members that benefit from the Consolidated Plan programs. Families may take advantage of more than one program. It is understood that poverty level households may differ from low to moderate- income households. It will be the policy of this government, through monitoring and evaluation, to determine how many poverty level households and persons are benefiting from the programs available to them through Terrebonne Parish.

The Parish has confidence that the many programs offered to the public during this Annual Plan period (2003) will benefit or directly reduce the number of households living in poverty. This impact may not be apparent in only a one-year period but may have effects during a longer period of time (an example of this may be the literacy/reading programs for low-income youth and adults). Other programs, such as housing rehabilitation, may provide relief from the impacts of poverty and may help to allow families on limited financial resources to expend their income elsewhere (rather than on repairing their homes).

A closer look at the projects and programs proposed in this Annual Action Plan that will have direct and indirect impacts on poverty level families follows:

Housing Rehabilitation: Of the estimated 25 households to benefit from this program, 80 percent are expected to be below poverty. The housing program will not raise families out of poverty, but will allow these families to make better use of their limited incomes. This Parish program fosters affordable decent housing for those 25 households.

First-Time Homebuyers: The 25 households benefiting from this program are not expected to be poverty level households although several may be. This program affords another mechanism to foster affordable decent housing within Terrebonne Parish.

Public Service Literacy Program for Low Income Youth and Adults: This Parish sponsored program is projected to benefit 110 very low- income individuals in reading, writing, and math skills. Though the program may not immediately reduce the number of

families or individuals living below the poverty line, it is expected to have a long-term beneficial impact on an individual's ability to find employment. Therefore, there will be a positive impact on reducing poverty by keeping this program in place and in possibly expanding its future scope.

The Section 8 Housing Assistance Program: provides housing rental assistance payments to approximately 512 low-income families throughout the Parish. The program allows families to pay no more than 30% of their household income to basic housing costs. When including the value of housing subsidy payments made by the Parish for rental assistance, many families on this program are able to avoid falling below the poverty line. Because of the housing quality standards set forth by HUD, this program fosters affordable decent housing for those families receiving assistance.

Homeless Emergency Shelter and Traditional Housing Strategy: Terrebonne Parish views its role in this area as one of a co-coordinator and catalyst working together with many local non-profit organizations to implement the fundamental components of the Continuum of Care Homeless Assistance Program and Strategy developed in 1999. The ultimate goal of the adopted plan strategy of this plan is to provide permanent affordable housing and independent living for the homeless population. The Parish recognizes that there are various categories of homeless requiring services enriched housing (permanent housing with support services) for a particular length of time which in many cases publicly subsidized housing. The Parish's strategy includes the evaluation of each homeless person or family on an individual basis since most "formulas for providing assistance will not work with the homeless, who have widely varying circumstances. When helping homeless persons make the transitions to permanent housing and independent living, Terrebonne Parish's strategy includes three important components, as indicated below:

1. Project priorities for homeless program funding in Terrebonne Parish were decided upon, by group consensus, to provide rating factors to Tier One and Tier Two projects. Tier One projects, which provide for permanent housing, will receive an additional thirty points over other projects. Projects that fill high priority service gaps will receive an additional ten points. At this time, permanent housing assistance to chronic substance abusers, those with mental illnesses, and those persons dually diagnosed are considered highest priority. The use of these incentive points is very affective in steering projects towards helping provide permanent housing services and independent living to the homeless. All proposed homeless support projects must receive support from the coalition of service providers before Continuum of Care applications can be processed and consistency determination made by the Parish. In this way, each applicant seeks these incentive points in order to become a Tier One project.

Tier Two projects receive fewer points because such projects do not address the permanent housing issue.

2. Enhancement of programmatic planning and funding for the NETWORK, MOVING UPWARD, and BASIC CENTER programs administered by Gulf Coast Teaching Family Services, Inc., and other coordinating groups, providing case management and

targeted support services for the homeless. The NETWORK program is a highly innovative internet-based intranet (information and referral database), which facilitates accurate and timely service to all homeless populations through Continuum of Care agency cooperation. The Network allows the many participating groups and agencies in the region to follow the movement of homeless families towards the final goal of permanent housing and independent living, while monitoring the clients' progress. Without such monitoring and agency support many homeless persons may be found relapsing into homelessness. Bringing homeless families toward independent living through coordinated agency action is a primary objective of these programs. The Network also provides a mechanism for the collection of data, identification of gaps in service and the generation of reports used for the improvement of services. MOVING UPWARD is designed to offer housing and supportive services to people in Terrebonne Parish who are homeless and meet the HUD definition of homelessness. Components of this program include; outreach and assessment, case management, and transitional housing. Currently MOVING UPWARD provides 16 slots for individuals or families. The BASIC CENTER program was developed in response to the growing problem of runaway and homeless youths in the community. Services include shelter in host homes for up to 12 days, a 24 hour hot-line, crisis counseling as needed, intensive short term therapy family counseling and medication, referrals for services, advocacy, aftercare and follow –up services. This program serves up to 10 youths 17 years old and younger in Terrebonne Parish

3. Terrebonne Parish Consolidated Government will continue its sponsorship of the Bunk House Inn, a homeless emergency shelter operated by Bunk House Shelter, Inc. It will provide affordable single room occupancy units for homeless single men. This facility will make use of Parish Continuum of Care Funds. Support services as provided by Continuum of Care members will be part of the occupancy package.

The Region III Continuum of Care Partnerships serves a three Parish area, of which Terrebonne assumed the role of lead agency.

A total of 350 beds are available in the area for emergency shelter. They are accessed through vouchers that can be redeemed at participating local motels. The Office of Mental Health/Mental Retardation Community Support funds, federal grants, and private dollars administered by the Salvation Army subsidize these vouchers. Also available are emergency shelter beds provided at the following sites:

- Respite Home: 2 beds for mentally ill homeless.
- 10 shelter beds are available for developmentally disabled/mentally retarded homeless persons supported with \$100,000 in state funds.
- Terrebonne Parish: Emergency Shelter Grant (ESG), CDBG, and local funds support an 8-unit shelter that can serve 6 families and 2 large families at a time.

- 14 units of emergency shelter are available at The Haven for battered women, with or without children. The Haven is located in Terrebonne Parish.
- Runaway and Homeless Youth Shelter-Serves children/youth who are not currently under the care of the state and those who are state wards ranging from age 0-17.

Chez Hope provides transitional housing for victims on domestic violence who are homeless. This consists of three complete bedrooms with four full beds and 2 twin beds. The victims share a bathroom, kitchen and living area as well as laundry facilities.

Twenty-five transitional housing beds, specifically designated for homeless persons with disabilities (physical and/or mental), serve residents in Terrebonne and Lafourche parishes.

The Assisi Bridge House, located in Terrebonne Parish, provides 14 halfway house beds for recovering substance abusers. These beds are not specifically reserved for the homeless. Usually persons who are homeless, recovering substance abusers occupy 5-7 of them.

Current outreach programs in Terrebonne Parish are mostly targeted to special subpopulations, such as the developmentally disabled, mentally ill, and HIV/AIDS cases, through earmarked McKinney, PATH, HOPWA, Ryan White and Louisiana Office of Mental Health/Mental Retardation funding. They are:

Alcohol Drug Abuse Clinic: A resource center, which provides information, education, counseling and referrals, for persons with alcohol and drug problems.

Emergency Room/State Hospital: Social services are available on premises or crisis intervention.

Transient Workers Alliance: Catholic Social Services serves as the clearing house for this program. It is a collaborative effort of churches and non-profit agencies to provide a variety of services to transient worker.

Catholic Social Services: A discount pharmacy for low-income families is opened two days a week (Tuesday and Thursday).

Salvation Army: Clothing, food, rent and utility assistance, and payment for 3 nights lodging at local homeless shelters are services provided.

The Haven: A crisis line is operated 24 hours/day for victims of domestic violence and/or sexual assault.

Chez Hope operates two (2) 24hours/day toll free crisis lines for victims of domestic violence.

Good Samaritan Food Banks: Three Ecumenical (interchurch) food banks, operated by Catholic Social Services in Terrebonne and Lafourche Parishes, provide food and household items to families in crisis- mainly while waiting to receive food stamps. Budget counseling is also offered to its clients.

Assertive Community Treatment Program: A mental health program that provides a comprehensive array of mental health services, including psychiatric medication administration and monitoring, counseling, and case management. These services are delivered in the client's natural environment rather than the client having to go to a clinic to secure services.

Foster Care: Gulf Coast Family Services is the point of outreach for its aging out youth who have reached the age of majority and will no longer be under state care.

Terrebonne Alcohol and Drug Clinic: Outpatient substance abuse clinic for persons with alcohol and/or substance abuse problems.

Terrebonne DeTox Center: This is an emergency treatment center for persons seeking treatment for alcohol and/or substance abuse problems. It provides in house treatment for 7 days while locating long -term facility accommodations for its clients.

T.A.M.I. – Terrebonne Alliance for the Mentally Ill: Provides resource materials and referral information to families with mentally ill members; advocates for family members by lobbying for legislation to assist the mentally ill and sponsors a HUD 811 project.

The Dulac Community Center is planning a much needed health clinic for area residents. A variety of funding sources, including Ryan White funds, will be used for this project.

Anti-Displacement Policy: Terrebonne Parish Consolidated Government has adopted an Anti-Displacement Plan that is modeled after HUD's Anti-Displacement policies and procedures and in compliance with the Uniform Relocation Act. Certain rights and benefits are guaranteed to those persons or businesses that are displaced as a result of actions funded with federal funds. However, it is the policy of the Parish to use displacement only as a last resort when administering Parish projects. Displacement and relocation activities are monitored on a continuing basis as part of the Parish's CAPER performance reporting program.

Evaluation and Reduction of Lead Based Paint: Although our Parish-wide survey revealed three cases of lead poisoning had been reported to the local office of the State Public Health Office, these cases were not the result of lead based paint poisoning in homes or buildings.

Two strategies will be used to reduce lead based paint hazards:

1. Public education/awareness of lead based hazards.
2. Removable of the hazard where it exists if feasible.

During FY 2003 warning information on lead based paint will be given to all applicants for any of the Parish's housing programs.

In the Spring 2003, the Parish will sponsor newspaper announcement and public service announcements concerning these potential hazards of lead based paint.

A publicly announced workshop for property owners and interested parties will be sponsored by the Housing and Human Services Department during the fall of 2003.

Methods and estimated costs of testing and removal of lead based paint as well as laws affecting rental property owners will be discussed.

The Parish will have at least one certified lead hazard technician available to inspect residential properties and to supervise contractors on lead based paint hazards in FY 2003.

F. LEAD AGENCIES AND PROGRAM COORDINATION

As previously mentioned in Section I, Part B, 2 of the Five Year Consolidated Plan, the Terrebonne Parish Consolidated Government's Department of Housing and Human Services will be the lead agency in coordinating, monitoring, evaluating, and reporting Terrebonne Parish's efforts in this Consolidated Planning project. In addition, several million dollars per year will be budgeted within the Department of Housing and Human Services to help carry out the intent and administration of the programs summarized herein. As the lead agency in the Parish, the Department of Housing and Human Services has direct oversight responsibilities as it relates to local funds for CDBG, HOME, ESG, FEMA, CSBG, Section 8, Weatherization, LIHEAP, Summer Feeding, and Commodity Distribution programs. However, many other agencies have more limited and directed lead roles in carrying out the activities summarized in this Plan.

The Houma Housing Authority is the lead Parish agency in administering public housing and activities related to resident initiatives. Cooperative strategies sponsored by Terrebonne Parish Consolidated Government and the Houma Housing Authority are:

1. Summer Youth Program – With CDBG funds allocated by the Parish, youths living in public housing are provided recreation, meals and education.
2. YouthBuild – This program will be drawing upon young residents of the Houma Housing Authority and the community to teach them construction job skills and education basics that can be used in job employment.
3. One full-time public housing resident has been appointed to the Housing Authority Board. The Resident Council helps to bring residents' needs and complaints

before the Housing Authority Board. The Housing Authority has hired 8 residents as staff persons in keeping with Section 3 hiring programs. It also encourages public housing contractors to employ public housing residents in at least temporary positions.

The Housing Authority of the City of Houma administers public housing for Bayou Towers, a high-rise facility designated as elderly/handicap living and Senator circle, a low-rise development consisting of 150 buildings in duplex configuration. Information on proposed improvements for FY 2003 was not available at time of the writing of this document.

The Terrebonne Association of Retarded Citizens (TARC) and the START Corporation along with Options for Independence have coordinated their efforts with the Parish in order to provide affordable special housing for the disabled and those with mental illness.

Many other agencies are named throughout this document that coordinate their needs and services with the Parish government through its Housing & Human Services Department. The Coordination strategy is described in more detail in Section IV, Part D of the Five Year Consolidated Plan. During this last fiscal year, the preparation of this Consolidated Plan was a good place to begin coordinating the year's activities and actions that relate to the delivery of services to the public. Through the Consolidated Planning process this year, the Parish was able to use its lead agency role in gathering data, information, and insight on many previously uncoordinated activities throughout the Parish.

The Action Plan for this year continues the process begun in the Citizen Participation procedures that are woven through the Consolidated Planning process. This includes:

- periodic meetings with the Homeless Advocacy Council
- periodic meetings with the newly formed CHDO and CDC agencies in moving forward with the first time homebuyer's program
- coordination with the Parish's planning and engineering sections in preparing plans, bidding, and monitoring of public works projects relating to sewerage and drainage (described in more detail in the Listing of Proposed Projects)
- Coordination meetings with the Houma Housing Authority in delivering public services for summer youth programs, literacy, childcare, public transit, and business development.

All of the above will be coordinated through the lead agency this year (Housing & Human Services Department). The exact funding amounts for each program, the list of coordinating organizations, and the number of beneficiaries are summarized in this Section and in the attached Annual Plan forms titled "Listing of Proposed Projects", Section II. The projects area maps are listed as MAPS in Section III.

G SUMMARY OF OTHER RESOURCES

In addition to the planned use of funds for FY 2003 described in Section I Pages 5-9 of the 2003 Annual Plan, Terrebonne Parish Consolidated Government utilizes other resources in implementing its various programs. Section I, A.4.h page 14-15, of the Consolidated Plan 2000-2004 includes the following summarized resources.

WEATHERIZATION: Monies are received from the U.S. Department of Energy through the Louisiana State Department of Social Services to assist low-income families, particularly the elderly and handicapped, to make their homes more energy efficient. This activity will utilize \$35,000 to assist approximately 10 families thus helping to foster decent affordable housing.

EMERGENCY SHELTER GRANT: Terrebonne Parish Consolidated Government will use the \$60,000 in funds received from HUD/Louisiana State Emergency Shelter Grant to operate its Beautiful Beginnings Homeless Shelter. The shelter provides safe, affordable, sanitary and decent housing for approximately 60 low income individuals.

CSBG GRANTS: The U.S. Department of Labor through its CSBG grants will fund a variety of human and economic development services and activities for low income families and individuals. These activities will be used to assist low income people to become financially stabilized through budget management planning, job skills training, employment assistance and crisis intervention strategies, short term mortgages/rent, first month's rent, and utilities. These services are provided to low-income families as a homeless prevention measure. For FY 2002 \$191,772 will be utilized to serve approximately 975 families.

LIHEAP: The Low Income Home Energy Assistance Program provides emergency assistance for energy bills for low-income families. Funds are received from the U.S. Department of Energy through the Louisiana State Department of Social Services. Terrebonne parish Consolidated Government will utilize \$200,000 in funds to assist approximately 500 low-income families. This serves as homeless prevention and affordable housing measures.

SECTION 8 HOUSING CHOICE: This program provides safe, decent, and sanitary housing for low income families throughout the parish while maintaining their rent payments at an affordable level. In FY 2003 it is anticipated that \$2,139,412 will be used to aid approximately 512 low-income families. By providing this funding source affordable housing may be obtained and in some cases homelessness may be prevented.

FEMA: These funds are received from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program. Emergency rent assistance or mortgage payments will be provided for needy low-income families. It is projected that approximately 45 families will be aided with the \$19,000

provided to Terrebonne Parish Consolidated Government thus helping to prevent homelessness and to foster affordable housing.

COMMODITIES: The U.S. Department of Agriculture Surplus Commodities Program provides food for low-income families on a quarterly basis. Approximately 900 families utilize this program throughout the year. The dollar value of food provided to these families for FY 2003 is estimated to be \$90,000.

TERREBONNE PARISH

II.

LISTING OF PROPOSED PROJECTS

