

Personnel Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, February 10, 2010  
4:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Calvin James, Chairman; Mr. Henry Dupre, and Mr. Myron Matherne.  
Committee members recorded as absent were: Mr. Patrick Johnson, Mr. Martin Triche.  
Other Police Juror recorded as present was: Mr. Irving Comeaux.
2. Committee member Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve entering into executive session to discuss personnel matters." The motion was unanimously adopted.
3. Police Juror Jeff Naquin and committee member Martin Triche entered the meeting during executive session.
4. Committee member Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee resume regular session." The motion was unanimously adopted.
5. Chairman Calvin James stated that the committee entered executive session to discuss department heads and recommended the following adjustments in the salaries; Secretary-Treasurer a step 29 grade 11, OEP Director a step 32 grade 10, and Parish Manager a step 25 grade 10.
6. Committee member Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the following salary adjustments be approved; Secretary-Treasurer a step 29 grade 11, OEP Director step 32 grade 10, and Parish Manager step 25 grade 10." The motion was unanimously adopted.
7. Chairman Calvin James stated that the committee also discussed the Federal Programs Intake Worker, the replacement of the maintenance worker and the weatherization carpenter but no action was taken.
8. Committee member Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Calvin James  
Personnel Committee Chairman

Road & Bridge Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, February 10, 2010  
5:00 O'clock p.m.

1. Committee members recorded as present were: Mr. Calvin James, Chairman; Mr. Myron Matherne, Mr. Jeff Naquin, Mr. Martin Triche.  
Committee member recorded as absent was: Mr. Booster Breaux.  
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Henry Dupre.
2. Chairman Calvin James recognized Police Juror Henry Dupre, who requested that a letter be sent to DOTD requesting that they lower the shoulders along LA Hwy 1000 and 999.
3. Committee member Martin Triche offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve a letter to DOTD requesting that the shoulders along LA Hwy 1000 and 999 be lowered." The motion was unanimously adopted.
4. Chairman Calvin James recognized committee member Martin Triche, who stated that the load limit on the Cancienne Bridge has been lowered drastically and the issue arises as to whether it's State or Parish owned. He then stated that it was never taken into the Parish system therefore, he would recommend that he would be authorized to meet with the ADA to create a plan of action to determine ownership of the bridge and to interview Mrs. Faye Blanchard and Mr. Jimmy Clement to get their recollection of the maintenance log.
5. Committee member Martin Triche offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve and authorize Mr. Martin Triche and the ADA to draft a plan of action to resolve ownership of the Cancienne Bridge and if needed, take the necessary judicial actions to declare ownership and to interview the past Parish Managers for their knowledge of the past maintenance." The motion was unanimously adopted.
6. Police Juror Patrick Lawless entered the meeting at this time.
7. Committee member Martin Triche offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion as unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Calvin James, Chairman  
Road & Bridge Committee

Drainage Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, February 10, 2010  
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Myron Matherne, Mr. Irving Comeaux, Mr. Calvin James, Mr. Martin Triche.  
Committee member recorded as absent was: Mr. Booster Breaux.  
Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Patrick Lawless.
2. Committee member Martin Triche offered a motion, seconded by Mr. Myron Matherne, "THAT, the Drainage Committee be tabled and discussed in the regular meeting. The motion was unanimously adopted.
3. Committee member Martin Triche offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Henry Dupre  
Drainage Committee Chairman

Finance Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, February 10, 2010  
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Martin Triche, Chairman; Mr. Patrick Lawless, Mr. Henry Dupre, Mr. Patrick Johnson.  
Other Police Jurors recorded as present were: Mr. Jeff Naquin, Mr. Irving Comeaux, Mr. Calvin James, Mr. Myron Matherne.
2. Committee member Henry Dupre offered a motion, seconded by Mr. Patrick Lawless, "THAT, the committee approve to pay the bills submitted through February 5, 2010." The motion was unanimously adopted.
3. Chairman Martin Triche recognized the Secretary-Treasurer, who stated that the NVFD is requesting approval to open a new bank account to meet loan requirements and stated that the Main Office will be handling that account.
4. Committee member Henry Dupre offered a motion, seconded by Mr. Patrick Lawless, "THAT, the committee approve the Napoleonville Volunteer Fire Department opening a new bank account for loan requirements." The motion was unanimously adopted.
5. Committee member Henry Dupre offered a motion, seconded by Mr. Patrick Lawless, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
Finance Committee Chairman

Engineering/Grants Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, February 10, 2010  
5:35 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Jeff Naquin, Mr. Patrick Lawless, Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Calvin James, Mr. Myron Matherne, Mr. Patrick Johnson.
2. Chairman Irving Comeaux recognized Mr. Henry Templet, Waterworks Manager, who stated that the original LRA proposal included a 1,000,000 gallon storage tank, the generators and low to moderate income street projects. He then stated that after realizing the time frame of the LRA funding availability, the Waterworks initiated the generator project on its own. He then stated that they anticipate mid-April as the installation completion date. He also stated that they will not be reimbursed by LRA for this project therefore, they will expand the 1,000,000 gallon ground storage tank, which will be within the same scope of the original project, to include plant improvements such as upgrading of filters, additional yard piping, etc. Mr. Templet stated that he has spoken with the representative of South Central Planning, the OEP Director, and the Parish Engineer is drafting the cost estimate for the additional renovations. In response, he stated that plants 2 & 3 are about 23-30 yrs. old and satisfied the standards of that time, but the EPA standards have tightened and gotten more difficult therefore, they have had to slow their process to maintain and meet the quality standards. He further stated that these improvements should get the Waterworks back to their original capacities.
3. Committee member Martin Triche offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee authorize the scope of the project for LRA funding to remain the same but convert from the generator package to include plan improvements in addition to the ground water storage tank." The motion was unanimously adopted.
4. Mr. Henry Templet recognized Mr. B.J. Francis, who presented the committee with information referencing the corrective action plan. He proceeded to explain the water storage volume, the treatment capacity, the freeze analysis, and the contributing factors to the water shortage. He also informed the committee of another contributing factor being the obstruction of water flow from work being done just south of Donaldsonville.  
Following the report, committee member Jeff Naquin requested that the Waterworks consider creating a freeze plan. In response, Mr. Francis stated that the Waterworks is currently working on that plan. He proceeded to discuss the corrective action plan relative to raw water stations, plant efficiency, water demand and communications and the assistance needed from the Police Jury referencing each. (report outline attached) He then asked for any questions or comments.  
Committee member Martin Triche on behalf of the Jury stated that the input was appreciated and requested that the Jury be kept abreast with the freeze plan.
5. Chairman Irving Comeaux recognized Mr. Archie Chiasson, Bayou Lafourche Fresh Water District Manager, who stated that the trees that Mr. Francis spoke of were the clearing of a project completed last month. He then stated that a 2 year dredging project would soon get under way in the bayou's northern end that would increase the water flow south in to Assumption and other parishes. He also presented information relevant to the fact that Assumption Parish was the only parish to experience these issues and reiterated that their equipment was in proper working order throughout the four (4) days and that there was nothing that could be done that would have prevented this occurrence because the Waterworks operated at full capacity and that the situation was definitely a capacity versus usage situation.  
A brief discussion was then held regarding the information presented by Mr. Chiasson. Following the discussion, committee member Martin Triche thanked Mr. Chiasson and other members that attended on behalf of the Police Jury and stated that all entities will work together to resolve this problem.  
Mr. Chiasson then distributed a handout containing information on how to access the bayou levels at different locations.
6. Committee member Martin Triche offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee authorize the President to sign a Cooperative Endeavor Agreement with the Lafourche Levee District to assist with the dredging of Bayou Lafourche's bottom to create a pit-like area to help ensure water availability to intakes." The motion was unanimously adopted.
7. Chairman Irving Comeaux recognized the OEP Director, who stated that the owner of property on Hwy 996 is proposing to construct a road that will lead to garden homes/garages to store race cars. He stated that there are several items regarding the subdivision that need to be discussed beginning with the lot size. The ordinance requires 12,000 sq. ft. and Mr. Broussard is proposing 6,000 sq. ft. He then stated

that he met with the Parish Sanitarian and submitted a copy of the plans however, because they are building a community sewer system she will approve the sewer and the lot size therefore, authorization is needed from the Jury. The OEP Director then stated that the developer is proposing 5 ft. side set back and the ordinance requirement is 8 ft. He then stated that the developer has agreed to the street design, the 40 ft. right of way and waterline, but is proposing to place the fire hydrants 50 ft. before the development and 50 ft. beyond the development because the required 700 ft. would place the hydrant in the middle of the parking lot. He also stated that this will not be a normal subdivision and that the units will be built by the buyers under strict restrictions.

Committee member Henry Dupre stated that he likes what is being proposed and does not have a problem with the variances, but informed Mr. Broussard of his surroundings and the flooding problems that could be experienced. He expressed his concerns regarding the flood elevations and requested that the property be built higher.

8. Committee member Martin Triche offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve the preliminary concept of the subdivision proposed by Kent Broussard on Hwy 996." The motion was unanimously adopted.
9. Chairman Irving Comeaux recognized Woody Krog, 610 North Olympia St., New Orleans, representative of Southern Tower & AT&T Wireless, who stated that this will be an AT&T wireless site located in between the bridge line of Texaco Plant and Gumbo St. off of Hwy 70. He stated that Southern Tower is construction the tower and AT&T is locating the antennas.  
In response to the problems on Hwy 662 with reception, he stated that there was a lease signed with Jeanie's Quick Stop, 1100 Hwy 662 but he's not sure why construction never started. He further stated that AT&T is aware of the situation and is working on getting something done but it's not in the plans for 2010.
10. Committee member Martin Triche offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve Southern Tower Antenna rental constructing a cell tower on Hwy 70 S." The motion was unanimously adopted.
11. Chairman Irving Comeaux recognized the Secretary-Treasurer, who requested that the Engineering and Architectural Services contract matter be tabled due to the OEP Director attending the LRA Workshop and possible new developments/information will be received.
12. Committee member Henry Dupre offered a motion, seconded by Mr. Martin Triche, "THAT, the committee approve and authorize the President to sign the assurances to the NRCS for the Marais Canal, Reach 2-Bayou St. Vincent, and Grand Bayou Projects." The motion was unanimously adopted.
13. Committee member Henry Dupre offered a motion, seconded by Mr. Martin Triche, "THAT, there being no further business to come before the Engineering/Grants Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Irving Comeaux  
Engineering Committee Chairman

Regular Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, February 10, 2010  
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury President Martin Triche in the Assumption Parish meeting room, located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Patrick Lawless, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Martin Triche, Ward 5; Mr. Calvin James, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Myron Matherne, Ward 9.  
Police Juror recorded as absent was: Mr. Booster Breaux, Ward 8.
3. President Martin Triche led the Prayer and Police Juror Calvin James led the Pledge of Allegiance to the Flag.
4. Police Juror Myron Matherne offered a motion, seconded by Mr. Henry Dupre, "THAT, the Police Jury approve the minutes of January 27, 2010." The motion was unanimously adopted.
5. President Martin Triche recognized Personnel Committee Chairman Calvin James, who stated that the committee met and recommended the following salary adjustments; Secretary-Treasurer step 29 grade 11, OEP Director step 32 grade 10, Parish Manager step 25 grade 10. He then stated that the committee discussed the Federal Programs Intake Worker, the maintenance worker and the weatherization carpenter but no action was taken.
6. Police Juror Calvin James offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolution attached)
7. President Martin Triche recognized Road & Bridge Committee Chairman Calvin James, who stated the committee met and recommended the following matters; send a letter to DOTD requesting they lower the shoulders along LA Hwy 1000 and 999, authorize the President and the Assistant District Attorney to draft a plan of action to resolve ownership of the Canccienne Bridge and take the necessary judicial actions to declare ownership if needed and interview the past Parish Managers for their views.
8. Police Juror Calvin James offered a motion, seconded by Mr. Patrick Lawless, "THAT, the Police Jury approve the Road & Bridge Committee report as presented." The motion was unanimously adopted.
9. President Martin Triche stated that the Finance Committee met and recommended the following; approve to pay the bills submitted through February 5, 2010 and approve the Napoleonville Volunteer Fire Department opening a new bank account for loan requirements.
10. Police Juror Jeff Naquin offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police jury approve the Finance Committee report as presented." The motion was adopted with Mr. Irving Comeaux abstaining to the 'List of Bills' submitted through February 5, 2010.
11. President Martin Triche recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following; received an update from the Assumption Parish Waterworks regarding the corrective plan of actions for the recent weather event, received update on the LRA Project from the Waterworks and approve the scope conversion from the generator package to include plan improvements in addition to the ground water storage tank, authorized the President signing a Cooperative Endeavor Agreement with the Lafourche Levee District to assist with the dredging of Bayou Lafourche's bottom to create a pit-like area to help ensure water availability to intakes, approved a preliminary concept of the subdivision proposed by Kent Broussard on Hwy 996, granted approval to Southern Tower Antenna Rental to construct a cell tower on Hwy 70 S, and approved and authorized the President to sign the Assurances to the NRCS for the Marais Canal, Reach 2-Bayou St. Vincent, and Grand Bayou Projects.
12. Police Juror Irving Comeaux offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)
13. President Martin Triche recognized Drainage Committee Chairman Henry Dupre, who stated that the committee meeting was tabled due to the absence of the Parish Engineer. He then recognized the Parish Engineer referencing the update on Lucky Hit drainage. The Parish Engineer stated that he met with

DOTD on Spur 70 near the culverts that were causing problems and requested that they install some flap gates. He stated that DOTD requested that the Parish perform a hydraulic study so they know what the effects would be. He then stated that he can have the study done under the drainage retainer but they are requesting that the Parish apply for a project permit and the Police Jury bear the cost of putting in the control gates. He further stated that he informed them that the temporary damn will remain until the resolution was resolved.

The Parish Engineer then stated that he went out and investigated the Elmfield Subdivision before, during and after the last hard rain and the water did encroach on the roadway but the developer did replace some culverts and so forth. He stated that the problem has not been resolved completely therefore, he is not ready to lift the notice that was placed on the contractor until all criteria is met. In response, he stated that if he is allowed to meet with the person that designed the drainage system, there could be some remedies but it would have to be discussed.

14. Police Juror Myron Matherne offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve \$1,550 for Elmfield Dr. Culvert Replacement Project." The motion was unanimously adopted.
15. Drainage Committee Chairman Henry Dupre recognized Police Juror Patrick Johnson, who requested that the Parish Manager shoot some elevations near the sewer plant and pump station in Ward 4 to see what height the levee needs to be brought to so the water no longer overtake the area.
16. Police Juror Myron Matherne offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve \$1,625 for Telegraph & St. Mary St. Catchbasin Project and concrete work." The motion was unanimously adopted.
17. Police Juror Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve \$1,000 for 6862 Hwy 1 Outfall Repair Project." The motion was unanimously adopted.
18. Police Juror Myron Matherne offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve \$500 for 2525 Lee Drive Catchbasin Project." The motion was unanimously adopted.
19. Police Juror Jeff Naquin offered a motion, seconded by Mr. Myron Matherne, "THAT, the Police Jury approve \$1,100 for Oak Lane Pump Replacement Project." The motion was unanimously adopted.
20. Police Juror Myron Matherne offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve \$1,300 for the North Side of Hwy 70 Ditching Project." The motion was unanimously adopted.
21. Police Juror Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the Drainage Committee matters be incorporated within the regular meeting." The motion was unanimously adopted.
22. President Martin Triche opened the meeting to the public to receive comments, questions or concerns. He recognized Mr. Stanley Daigle, Pierre Part, who requested that the permitting fees on modular homes be reviewed because these homes are not given the full inspection as a newly constructed home. He explained that these homes are built and inspected before moved to the owners property. Following a brief discussion, the Police Jury requested that South Central Planning attend the next meeting to further explain and discuss the permitting and inspection fees for modular homes.
23. Police Juror Myron Matherne offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve an occupational license for The Hair Shoppe, The Gift House of Labadieville, and Pierre Part Details." The motion was unanimously adopted.
24. President Martin Triche recognized Police Juror Patrick Johnson, who stated that the derelict structure at 110 Palm Lane has been adjudicated to the Parish but requested that a final letter be sent to the original owner and proceed with the 2<sup>nd</sup> phase.
25. Police Juror Patrick Johnson offered a motion, seconded by Mr. Patrick Lawless, "THAT, the Police Jury approve sending the final notification letter to the original owner of 110 Palm Lane and proceed with the 2<sup>nd</sup> phase." The motion was unanimously adopted.
26. Police Juror Patrick Johnson offered a motion, seconded by Mr. Patrick Lawless, "THAT, the Police Jury approve a light at 105 Palm Lane." The motion was unanimously adopted.
27. Police Juror Myron Matherne offered a motion, seconded by Mr. Henry Dupre, "THAT, the Police Jury approve adding the following matters to the agenda." The motion was unanimously adopted.
28. Police Juror Myron Matherne offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve an additional \$1,500 for North Side of La. 70 Levee Work." The motion was unanimously adopted.
29. Police Juror Henry Dupre offered a motion, seconded by Mr. Irving Comeaux, "THAT, the Police Jury approve a bingo permit for St. Jules Catholic Church." The motion was unanimously adopted.

30. Police Juror Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve a liquor license for St. Jules Catholic Church, and Allons Manger Food Festival." The motion was unanimously adopted.
31. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Martin S. Triche  
President

On a motion by Mr. Irving Comeaux, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize its President, Martin S. Triche to sign assurances to the National Resources Conservation Service for the Marais Canal, Reach 2-Bayou St. Vincent, and Grand Bayou Projects.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8  
Nays: 0  
Absent: Booster Breaux

On a motion by Mr. Calvin James, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve pay increases for the following employees accordingly to be effective February 14, 2010:

Secretary-Treasurer	Grade 11	Step 29
OEP Director	Grade 10	Step 32
Parish Manager	Grade 10	Step 25.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8

Nays: 0

Absent: Booster Breaux

On a motion by Mr. Irving Comeaux, seconded by Mr. Patrick Johnson, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby authorize its President, Martin S. Triche to sign a Cooperative Endeavor Agreement with the Lafourche Basin Levee District to dredge Bayou Lafourche's bottom to create a "pit-like" area to help ensure water availability to intakes.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8  
Nays: 0  
Absent: Booster Breaux

On a motion by Mr. Irving Comeaux, seconded by Mr. Patrick Johnson, the following resolution was adopted:

#### RESOLUTION

BE IT RESOLVED, that the Assumption Parish Police Jury does hereby grant Preliminary conceptual approval of the subdivision of property by Kent Broussard on Highway 996.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8  
Nays: 0  
Absent: Booster Breaux,