

Drainage Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, November 23, 2011  
5:05 O'clock p.m.

1. Committee members recorded as present were: Mr. Henry Dupre, Chairman; Mr. Myron Matherne, Mr. Irving Comeaux, Mr. Calvin James, Mr. Booster Breaux.  
Committee member recorded as absent was: Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Patrick Lawless, Mr. Jeff Naquin.
2. Committee member Myron Matherne offered a motion, seconded by Mr. Irving Comeaux, "THAT, the committee approve the drainage overrun of \$2,568 for #91714 Labadieville Canal Log Snagging Project and \$448 for #91823 Bayou L'Ourse Debris Clearing Project." The motion was unanimously adopted.
3. Committee member Irving Comeaux offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve \$500 from Ward 7 allocation for Vickie Drive & Linda St. Catchbasin Project." The motion was unanimously adopted.
4. Committee member Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve transferring \$1,500 from #91590 to #91750 for South of Napoleonville Canal Clearing Project." The motion was unanimously adopted.
5. Committee member Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve a letter of request to the Corp of Engineers regarding an update on the status of the Bayou Chene Project relative to flooding." The motion was unanimously adopted.
6. Committee member Booster Breaux offered a motion, seconded by Mr. Calvin James, "THAT, there being no further business to come before the Drainage Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Henry Dupre  
Drainage Committee Chairman

Finance Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, November 23, 2011  
5:10 O'clock p.m.

1. Committee members recorded as present were: Mr. Patrick Lawless, Vice-Chairman; Mr. Jeff Naquin, Mr. Henry Dupre, Mr. Booster Breaux.  
Committee member recorded as absent was: Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Irving Comeaux, Mr. Calvin James, Mr. Myron Matherne.
2. Committee member Booster Breaux offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve to pay bills submitted through November 18, 2011." The motion was unanimously adopted.
3. Committee member Booster Breaux offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve replacing two (2) ADA's to the parish payroll." The motion was unanimously adopted.
4. Committee member Booster Breaux offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve travel for the Parish Manager." The motion was unanimously adopted.
5. Committee member Booster Breaux offered a motion, seconded by Mr. Henry Dupre, "THAT, there being no further business to come before the Finance Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Patrick Lawless, Vice-Chairman  
Finance Committee

Road & Bridge Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, November 23, 2011  
5:15 O'clock p.m.

1. Committee members recorded as present were: Mr. Calvin James, Chairman; Mr. Myron Matherne, Mr. Jeff Naquin, Mr. Henry Dupre, Mr. Booster Breaux.  
Committee member recorded as absent was: Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Patrick Lawless, Mr. Irving Comeaux.
2. Chairman Calvin James recognized the Parish Manager, who stated that currently contract services does not require a purchase order therefore, he is suggesting that all contract services/work require that a purchase order be issued. He stated that this would include the price accepted for the job and if the price should differ or additional work is needed, the change order would have to be addressed and approved before done. Following a brief discussion regarding the suggestion, the committee agreed to incorporate the purchase order process.
3. Committee member Henry Dupre offered a motion, seconded by Mr. Myron Matherne, "THAT, the committee approve a letter to DOTD requesting tree trimming on Hwy 996 between Hwy 1000 & Hwy 70 and Grand Bayou Bridge on Hwy 70 and through the Pierre Part area." The motion was unanimously adopted.
4. Police Juror Patrick Johnson entered the meeting at this time.
5. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, there being no further business to come before the Road & Bridge Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Calvin James, Chairman  
Road & Bridge Committee

Personnel Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, November 23, 2011  
5:30 O'clock p.m.

1. Committee members recorded as present were: Mr. Calvin James, Chairman; Mr. Patrick Johnson, Mr. Henry Dupre, Mr. Booster Breaux, Mr. Myron Matherne.  
Committee member recorded as absent was: Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Patrick Lawless, Mr. Jeff Naquin, Mr. Irving Comeaux.
2. Chairman Calvin James requested that the committee enter into executive session to discuss personnel matters relative to raises, etc.
3. Committee member Booster Breaux offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve entering into executive session to discuss personnel matters." The motion was unanimously adopted.
4. Committee member Irving Comeaux offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve resuming regular session." The motion was unanimously adopted.
5. Chairman Calvin James stated that the committee entered into executive session to discuss salary increases for 2012. He stated that the committee agreed to approve and accept all increases as recommended by the Department Supervisor.
6. Committee member Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the committee approve and accept the 2012 salary increases as recommended." The motion was unanimously adopted.
7. Committee member Booster Breaux offered a motion, seconded by Mr. Myron Matherne, "THAT, there being no further business to come before the Personnel Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Calvin James  
Personnel Committee Chairman

Engineering/Grants Committee Meeting  
Of the  
Assumption Parish Police Jury

Wednesday November 23, 2011  
5:45 O'clock p.m.

1. Committee members recorded as present were: Mr. Irving Comeaux, Chairman; Mr. Henry Dupre, Mr. Patrick Lawless, Mr. Jeff Naquin.  
Committee member recorded as absent was: Mr. Martin Triche.  
Other Police Jurors recorded as present were: Mr. Patrick Johnson, Mr. Calvin James, Mr. Booster Breaux, Mr. Myron Matherne.
2. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve a substantial completion for the Napoleonville Sidewalks Project." The motion was unanimously adopted.
3. Committee member Jeff Naquin offered a motion, seconded by Mr. Henry Dupre, "THAT, the committee approve a letter of 'No Objection' for Chevron Emergency Pipeline Repair Project." The motion was unanimously adopted.
4. Chairman Irving Comeaux recognized the OEP Director, who stated that all requirements have been met for Gerald Theriot Mobile Home Park and recommends final approval.
5. Committee member Jeff Naquin offered a motion, seconded by Mr. Patrick Lawless, "THAT, the committee approve and grant final approval for Gerald Theriot Mobile Home Park." The motion was unanimously adopted.
6. Chairman Irving Comeaux recognized the Grants Coordinator, who stated that the FY 2011-2012 Community Water Enrichment Funding is available in the amount of \$142,800. She then requested approval to meet with the Waterworks to discuss the needs and move forward with the application.
7. Committee member Henry Dupre offered a motion, seconded by Mr. Jeff Naquin, "THAT, the committee approve and authorize the Grants Coordinator to meet with the Waterworks and discuss the FY 2011-2012 Community Water Enrichment Funding and move forward with the application." The motion was unanimously adopted.
8. Committee member Patrick Lawless offered a motion, seconded by Mr. Jeff Naquin, "THAT, there being no further business to come before the Engineering Committee, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Irving Comeaux, Chairman  
Engineering/Grants Committee

Regular Meeting  
Of the  
Assumption Parish Police Jury

Wednesday, November 23, 2011  
6:00 O'clock p.m.

1. The Regular Meeting of the Assumption Parish Police Jury was called to order by Police Jury Vice-President Henry Dupre in the Assumption Parish Police Jury meeting room, located at 4813 Highway 1, Napoleonville, Louisiana.
2. Police Jurors recorded as present were: Mr. Patrick Lawless, Ward 1; Mr. Jeff Naquin, Ward 2; Mr. Irving Comeaux, Ward 3; Mr. Patrick Johnson, Ward 4; Mr. Calvin James, Ward 6; Mr. Henry Dupre, Ward 7; Mr. Booster Breaux, Ward 8; Mr. Myron Matherne, Ward 9.  
Police Juror recorded as absent was: Mr. Martin Triche.
3. Vice-President Henry Dupre recognized the Secretary-Treasurer to lead the Prayer and Police Juror Calvin James led the Pledge of Allegiance to the Flag.
4. Police Juror Booster Breaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the minutes of November 9, 2011." The motion was unanimously adopted.
5. Vice-President Henry Dupre stated that the Drainage Committee met and recommended the following; approved the drainage overrun of \$2,568 for #91714 Labadieville Canal Log Snagging Project and \$448 for #91823 Bayou L'Ourse Debris Clearing Project, \$500 from Ward 7 allocation for Vickie Drive & Linda St. Catchbasin Project, transferred \$1,500 from #91590 to #91750 for South of Napoleonville Canal Clearing Project, and a letter of request to the Corp of Engineers regarding an update on the status of the Bayou Chene Project relative to flooding.
6. Police Juror Myron Matherne offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve and accept the Drainage Committee report as presented." The motion was unanimously adopted.
7. Vice-President Henry Dupre recognized Finance Committee Vice-Chairman Patrick Lawless, who stated that the committee met and recommended the following, to pay bills submitted through November 18, 2011, approve replacing two (2) ADA's to the parish payroll, and travel for the Parish Manager.
8. Police Juror Patrick Lawless offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve the Finance Committee report as presented." The motion was unanimously adopted.
6. Vice-President Henry Dupre recognized Road & Bridge Committee Chairman Calvin James, who stated that the committee met and recommended the following, agreed to incorporate the purchase order process for contractors and a letter to DOTD requesting tree trimming on Hwy 996 between Hwy 1000 & Hwy 70 and Grand Bayou Bridge on Hwy 70 and through the Pierre Part area.
7. Police Juror Calvin James offered a motion, seconded by Mr. Patrick Johnson, "THAT, the Police Jury approve the Road & Bridge Committee report as presented." The motion was unanimously adopted.
8. Vice President Henry Dupre recognized Personnel Committee Chairman Calvin James, who stated that the committee met and recommended that the salary increases recommended for 2012 be accepted as presented.
9. Police Juror Calvin James offered a motion, seconded by Mr. Patrick Lawless, "THAT, the Police Jury approve the Personnel Committee report as presented." The motion was unanimously adopted. (resolution attached)
10. Vice President Henry Dupre recognized Engineering/Grants Committee Chairman Irving Comeaux, who stated that the committee met and recommended the following, tabled the amendment to the junk ordinance, granted substantial completion for the Napoleonville Sidewalks Project, a letter of 'No Objection' for Chevron Emergency Pipeline Repair Project, granted final approval for Gerald Theriot Mobile Home Park, approved and authorized the Grants Coordinator to meet with the Waterworks and discuss the FY 2011-2012 Community Water Enrichment Funding and move forward with the application.
11. Police Juror Irving Comeaux offered a motion, seconded by Mr. Jeff Naquin, "THAT, the Police Jury approve the Engineering/Grants Committee report as presented." The motion was unanimously adopted. (resolutions attached)
12. Vice President Henry Dupre opened the meeting to the public to receive public comments, questions or concerns referencing matters on the agenda. He recognized Maurice Southall, newly elected Constable,

who introduced himself and requested that the Jury as well as the public call upon for him service whenever needed.

Following three (3) calls, there were no further comments therefore, Vice President Henry Dupre closed the public comments period.

13. Vice President Henry Dupre recognized Grants Coordinator Erin Watson, who on behalf of ADA Lana Chaney, stated that the purchase of the property for the Belle Rose Library is finally moving forward. She stated that the members of the estate have been identified and the property access agreement form was signed by them and submitted to LA DEQ. She then stated that EPA has approved Brownsfield Phase I Assessment for the site and the application for funding (for site clean-up) is being completed. She also advised that once LA DEQ completes the physical assessment, Phase I can begin and the property sale can move forward.
14. Police Juror Booster Breaux offered a motion, seconded by Mr. Patrick Lawless, "THAT, the Police Jury approve a Can Shake permit for American Legion Post 585 (12/3/11, 12/10/11)." The motion was unanimously adopted.
15. Police Juror Jeff Naquin offered a motion, seconded by Mr. Booster Breaux, "THAT, the Police Jury approve an occupational license for J&D Services and A & C Seafood." The motion was unanimously adopted.
16. Vice President Henry Dupre recognized the Secretary-Treasurer, who stated that Mr. Ray Daigle has invited all Jurors to participate in the Toys for Tots Drive on December 11, 2011 at 5:30 p.m. At the request of the Jury, she will send a reminder notice to each Juror.
17. Vice President Henry Dupre recognized the OEP Director, who informed the Jury that the Parish has received the Mobile Command Post. He stated that it would be shared by the Jury and the Sheriff's Office. He then invited them to view it after the meeting.
18. Police Juror Calvin James offered a motion, seconded by Mr. Booster Breaux, "THAT, there being no further business to come before the Assumption Parish Police Jury, the meeting be adjourned." The motion was unanimously adopted.

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Kim M. Torres  
Secretary-Treasurer

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Henry Dupre  
Vice President

On a motion by Mr. Irving Comeaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve and authorize substantial completion for the Napoleonville Sidewalks Project (State Project Nos. 064-10-0010 & 742-04-0100 Federal Aid Project No. 0407(501))

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 9  
Nays: 0  
Absent: Martin S. Triche

On a motion by Mr. Patrick Lawless, seconded by Mr. Myron Matherne, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby approve increases for all employees as presented on November 23, 2011 to be effective January 1, 2012.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8

Nays: 0

Absent: Martin S. Triche

On a motion by Mr. Irving Comeaux, seconded by Mr. Jeff Naquin, the following resolution was adopted:

RESOLUTION

BE IT RESOLVED that the Assumption Parish Police Jury does hereby grant final approval on the Gerald Theriot Mobile Home Park located in Ward 9.

Upon being placed to a vote, the above resolution was adopted as follows:

Yeas: 8  
Nays: 0  
Absent: Martin S. Triche