



DATE \_\_\_\_\_

**BUSINESS LICENSE APPLICATION**

It is unlawful for any person to transact and carry on any business, trade, profession, calling or occupation in the City of Galt without first having procured a license from the City.

Any person violating any of the provisions of Ordinance No. 77-6 or knowingly or intentionally misrepresenting to any officer or employee of the City of Galt any material fact in producing a license, shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be punishable by a fine or by imprisonment, or by both such fine and imprisonment.

This business license is issued pursuant to Chapter 5 of the Galt Municipal code (GMC). Although issuance of a business license by the city is non-regulatory, possession of a valid business license does not exempt a licensee from complying with all applicable regulations of the GMC, including, but not limited to, zoning regulations and building code requirements.

Your license is due and payable on the **FIRST DAY OF JANUARY** in advance. **First owner or employee \$40.00; each additional employee \$10.** If payments are not received within thirty (30) days from due date, a penalty of 10% of license tax on last day of each month after due date will be charged. Licenses must be posted in a conspicuous place.

**NOTE: You may be entitled to an exemption from the Business Tax. Exemptions are:**

- Businesses exempt under State or Federal Statutes
- Charitable organizations (proof of non-profit status is required)
- Businesses conducted in home in residential zone with annual gross receipts of \$1,000 or less (Schedule C may be required)
- Owner or Partner who has been honorably discharged from one of the United States armed services (Form DD214 required)
- Farmers, poultry men, or horticulturists who sell exclusively their own products
- Banks; Insurance Companies or Associations; Intercity Transportation Business; Interstate Commerce

Owner's Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone No. \_\_\_\_\_ Home Phone No. \_\_\_\_\_

Federal I.D. No. or Social Security No. \_\_\_\_\_ Driver's License No. \_\_\_\_\_

State Board of Equalization Permit No. \_\_\_\_\_ No. of Employees including Owner \_\_\_\_\_

Type of Business \_\_\_\_\_

**PLEASE COMPLETE ALL INFORMATION LISTED ABOVE.** \_\_\_\_\_

SIGNATURE

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FINANCE USE ONLY



**ACCEPTANCE CHECK LIST FOR CITY OF GALT BUSINESS LICENSE**

A deposit in the amount of **\$30.00** is required prior to departmental review, of which a portion or all may be returned dependent on the level of service rendered. The deposit amount required on home occupation (HO) businesses will be \$10.00, since a building inspection is not required.

It is your responsibility to set up appointments with the departments listed below.

**Please note: the above deposited amount is separate and distinct from the amount required to secure a business license.**

1. Planning Department 01----3464      APPROVED \_\_\_\_\_      DENIED \_\_\_\_\_  
(209) 366-7230  
\$10.00  
Comments: \_\_\_\_\_  
\_\_\_\_\_

2. Building Department 01----3224      APPROVED \_\_\_\_\_      DENIED \_\_\_\_\_  
(209) 366-7200  
\$20.00 (Home Occupancy Exempt)  
Comments: \_\_\_\_\_  
\_\_\_\_\_

3. Fire Department      APPROVED \_\_\_\_\_      DENIED \_\_\_\_\_  
(916) 405-7100  
Not Collected by City  
Comments: \_\_\_\_\_  
\_\_\_\_\_

4. Health Department      APPROVED \_\_\_\_\_      DENIED \_\_\_\_\_  
(916) 875-8440  
When Food Applied  
Comments: \_\_\_\_\_  
\_\_\_\_\_

## UNIFORM SIGN CODE

### Section 301: Permits Required

A sign shall not hereafter be erected, re-erected, constructed, altered or maintained, except as provided by this code and after a permit has been issued by the Building Official. A separate permit shall be required for a sign or signs for each business entity, and a separate permit shall be required for each group of signs on a single supporting structure. In addition, electrical permits shall be obtained for electric signs.

Each sign application shall include the dimensions, construction materials, details of attachment to structure (which may require engineering), colors and design of lettering.

Sign regulations vary according to individual zoning districts. Therefore, the applicant should review the regulations in the appropriate zone district with the Planning Department prior to submittal of a sign permit application.

The application shall be submitted to the Planning and Building Department for review and approval in accordance with the Galt Municipal Code.

**I have read and I am aware of the sign regulations.**

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**BUSINESS LICENSE APPLICANT SIGNATURE**

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**DATE**