

CITY OF YUBA CITY
ECONOMIC DEVELOPMENT COMMISSION
Minutes
March 17, 2009

Council Chambers - City Hall
1201 Civic Center Blvd, Yuba City CA 95993
Regular Meeting 4:00 P.M.

I. Call to Order

The City of Yuba City Economic Development Commission Regular Meeting was called to order by Chairman David Burrow at 4:00 p.m.

II. Roll Call

Commissioners present:

David Burrow, Paul Mendoza, Karm Bains, Greg Heckman, Scott Oakes.

Commissioners absent: None.

City Staff present:

Mayor Leslie McBride, Assistant City Manager Steve Kroeger, Analyst Terrel Locke

III. Pledge of Allegiance

IV. Approval of Minutes

1. February 24, 2009 Regular Meeting – Copy submitted

The Minutes of the February 24, 2009 Regular Meeting were approved unanimously.

V. Appearance of Interested Citizens

1. Members of the public may address the Economic Development Commission on items of interest that are within the City's jurisdiction whether or not such items of interest are on the agenda for this meeting.

None came forward.

VI. Business for the Commission

1. Discussion and possible action regarding the priorities of the Economic Development Workplan for the new Economic Development Manager position.

Mr. Kroeger informed the Commission that the interviews for the Economic Development Manager (EDM) were being held on March 26th. The panelists should have received packets from the Human Resources Department regarding the applicants and interview process.

Commissioner Heckman asked about the job description of the EDM and what the reporting structure will be. What will be the Commission's role? Mr. Kroeger responded that the EDM will be the liaison reporting the City Manager's office and will be working closely with the Commission. Mr. Kroeger stated that this position was a contract "at will" position.

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Chairman Burrow stated that the Commission is tasked with keeping the EDM accountable to the priorities and goals of the Strategic Workplan. Commissioner Mendoza asked how accountability and results were going to be measured. After some discussion, Staff was directed to bring back recommendations for baseline economic information to develop measurement criteria for future discussion by the Commission.

The Commissioners then discussed their priorities for the EDM. Staff stated that their suggestions will be incorporated into the proposed interview questions.

VII. Items for Information and Discussion

1. Date and Agenda Items for the next Commission meeting.

Commissioner Mendoza stated that he was in favor of holding the next meeting after the Economic Development Manager was hired. Chairman Burrows agreed and no objection was raised by other Commission members. Staff was directed to contact the Commissioners regarding availability toward the end of May.

VIII. Adjournment

Chairman Burrow adjourned the meeting at 4:45 p.m.